

**Minutes of NZMPTA Council Meeting
Tuesday 15th March 2016 @ 9.00am
Workingmen's Club, Hamilton**



Present: Barry Miller, Paul Dixon, Craig Burrows, Simon Fletcher, Michael Meyer, Gary Reilly, Kevin Warner, Brain Ebert & Maria Scott. Joined by Life Member Hugh Gallagher for part of the meeting.

Apologies: Jason Yeeles, Brett MacDougall

Minutes of Previous Meeting: Accepted as a true and correct record.

Matters Arising from Previous Minutes: Testing of Dairy Test Professional data in AutoRep still to be completed. Media release re mandatory machine testing in NZCP1 not circulated as could be deemed not positive news story in light of low payout.

MPTA matters addressed via electronic media to Council: In light of only three Members being able to attend the meeting on 18/01/16, some matters were addressed and approved via electronic media (using Survey Monkey) seeking Council Members feedback on the following:

- Change of wording to MPTA Rules re increase in Council Member representation.
- Agreement to retain existing IT company to undertake update of website
- Practising Certificate approvals for Blair Henderson, Murray Christensen, Sean Hayes

Outcome of responses was the above three items were approved.

Financial Statement: presented and accepted. Approx. combined net position \$151,660.

Annual Accounts: For 2015 were discussed & approved. Agreed that, for the safeguarding of Council Members & TTC Directors, the financial accounts of both entities should undergo a full Audit every three years, with an Independent Review being undertaken in the other years. Query has been made to accountants, TaxLink Hamilton, about the concern of possible risk of tax evasion by MPTA charging the full amount of TTC profits as royalties.

Accounts for Payment: Accounts previously paid and to be paid were tabled and approved.

Correspondence Inwards: 2 x course evaluations circulated

New Members: Canterbury Farm Services Ltd, Ashburton – Approved

Withdrawn Members: Giles Gill (Otautau Vets), Electrico, Pete's Pumps & Dairy Services, Dairy Automation, Vetora, Des Scott Electrical, Buille Electrics, Spitfire Irrigation, Samson Services, ADF Milking

Member Name Change: Dairy & Pumps Ltd to Cowley Electrical Dairy & Pumps Ltd

Increase in Council Member Representation: A ballot vote was taken on proposed change to MPTA Rules to allow for election of additional Council Members from non-Member entities resulting in the change to the Rules being accepted by 58/59 Members that voted. New wording is:

Management:

11. The affairs of the Association shall be managed by a structure comprising:-

- a) A Management Council represented by:
 - i) a ten Member Association Council comprising of at least four OEM (Original Equipment Manufacturer) Members representing companies engaged in design, manufacture and / or wholesale distribution of equipment, and at least four Dealer Members engaged in installing, reselling and / or servicing of equipment.. Of the four OEM Members at least one should represent water applications and one should represent milk harvesting. Of the four Dealer Council Members at least one should represent water applications and one should represent milk harvesting. The remaining two Council Members can be from any of the four identified categories.
 - ii) In addition to the 10 elected Members as detailed in 11. a) i) above, two non-Member representatives may be appointed to Council from sectors that support the industry of the Association and its Members. The non-Member representatives shall be appointed on the consensus that they would bring a broader spectrum of experience and knowledge to the Management of Council and the activities of the Association and may be from, but not limited to, entities such as Federated Farmers, DairyNZ, Local Government etc. The said non-Member representatives shall be appointed by the elected Council Members detailed in 11. a) i) above and shall not hold voting rights, nor may they hold a position of office such as President or Vice-President on the Association Management Council.

Practising Certificate Approvals: Mike Jordan, James Bennett, Martin Waayer, Warwick Aitkenhead, Garry Wilson, Geoff Shaw, John Mander, Darrell McLean, Lyle Manna – Approved.

TTC Report: February Testing course ran with only has 5 pax and March Testing course was cancelled with only one firm registration. 5 other courses in March all cancelled. Feedback from participants on MMTC is that testing equipment is old. E.O to ask QCONZ to explain at the beginning of each course the purpose of use and methods of using the aged equipment i.e. going back to basics, and that we don't train OEM specific equipment which is likely to be more modern.

Apprenticeship Update: Apprenticeship has finally officially been launched on 07/03/16 and enrolments can now be taken. Competenz will present structure at AGM this afternoon. Messages of congratulations from Members and Life Members were read. E.O to now follow-up with Members that had indicated they would like to engage an apprentice and get them signed-up.

Sponsorship: Sponsorship proposal has been sent to 23 industry companies. Disappointingly, there has been no response. E.O. to follow-up with those approached.

Plumbers Act Review: We have had contact from Chester Borrowes MP for Wanganui who had met with Members, Machinery Maintenance, and they had voiced their concerns about the restrictions of the Plumbers Act. He has written to Minister Steven Joyce asking him to respond. E.O to follow-up with Chester to see what outcome and also to highlight to relative ministers again – siting effect of payout on industry & positive of apprenticeship.

ISO Standards: M Pedley meeting with Dairy Australia & Peter Maguire (recommended by Graeme Mein) this week to present our proposed flow-charts and test report for their approval.

NZCP-1: Recommendations qualifying Critical, Major and Minor non-conformances have been sent to DTAG for feedback by end of month. Once OK'd will be distributed to Members for their use. Lely have queried if testing of robotic milking machines will require to be undertaken by a MPTA Registered tester in line with NZCP-1. Answer is Yes, G Reilly to draft a letter for circulation to OEMs explaining requirement of NZCP-1.

Electrical Installations in Dairy Sheds handbook: C Burrows, M Coates & M Scott meeting with Standards NZ on 18/03/16 to address our concerns.

Milk Quality Conference 2016: M Pedley has prepared first draft of presentations. G Reilly to provide additional content and E.O to add section on apprenticeship.

Website Upgrade: New design is well under way and new site should be launched by end of March.

Goat & Sheep specs: C Burrows has recommended that we adopt the existing ISO standards as they currently stand as a generic checklist. OEM's may provide plant specific variations. E.O to format document and circulate.

Circulation of Council meeting minutes to Members: Agreed to place Minutes on website

Guidelines around keeping of pulsation data: recommend that pulsation data should be sent to farmer with machine test reports to be kept on farm until replaced by subsequent test. E.O to ask QCONZ to pass this info on during testing course.

MPTA involvement in restraint of trade disputes: MPTA will not get involved in restraint of trade disputes in that we will not be obliged to advise one Member company if someone they have a Restraint of Trade order against is now working for another Member or has become a Member themselves. This information will be evident on website under Member listing and list of Registered Machine Testers.

Skellerup round-up: New building nearing completion & will be fully functioning by end of 2016.

Fonterra Round-up: More redundancies announced

Meeting concluded: 1.45pm

Next meeting date: 4thMay 2016 in Hamiltoin

Meeting after that: to be confirmed

Signed

President.